



Wateree Community Actions, Inc.
Job Announcement

Cook

Wateree Community Actions, Inc. (WCAI) is seeking committed person to join our team as a Cook. WCAI is a private, non-profit 501 (c) (3) corporation that has been providing high quality, comprehensive Head Start Services within Clarendon, Lee, Kershaw, and Sumter counties for nearly 50 years. We currently have three opportunities available for the new school year starting in August 2017 at 2 of our Sumter facilities. Wateree has 10 Head Start centers, all of which are NAEYC accredited. We are a leader within our industry and we strive for excellence.

Competitive wages and benefits including affordable medical, dental and vision insurance coverage, 100% company-paid life insurance, 403b with a company match, paid time off and paid holidays. Join our team!

Reports to:	Head Cook
Classification:	Non-Exempt
Department/Site:	Head Start/ 1-Sumter, 1-Alcolu

Major Functions:

Under the direct supervision of the Head Cook this person will be responsible for preparing daily meals for children.

Essential Functions:

- Responsible for preparing, cooking and serving meals to children
- Must keep accurate records of Child and Adult Care Food program (CACFP) based on Head Start guidelines and USDA
- Maintains a clean and sanitary kitchen area utilizing CACFP standards of sanitation

Knowledge and Abilities:

- Good written and verbal skills
- Must attend all trainings

Education and Experience:

- High School Diploma/GED and have 6 months of food preparation and service experience

Other Requirements:

- Must have a current physical exam and TB screening, and submit to each every two years
- Must have a current first aid certificate and CPR training or receive within the first 3 months of hire
- Must successfully pass a SLED/FBI background check
- Ability to respond positively to Child Abuse/Neglect clearance check and criminal records check

Physical Demands:

Lift up to 10-40 lbs. occasionally
Stand, walk, bend, and stoop on occasion

To Apply

Please go to our website at <https://www.wcai.org/> to retrieve the application. Click on our About Us section then click on join our staff to get to the application. Once the application is complete it can be e-mailed to admin@wcai.org.

Wateree Community Actions, Inc. is an equal opportunity employer, and does not discriminate based on a person's race, color, religion, disability, age, sex, veteran status, genetic information, national origin or any protected category.

